

PRESIDENT:
Janette Lindley



**ADDRESS CORRESPONDENCE TO
THE OFFICE ADMINISTRATOR**
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Canadian Dance Teachers Association

ONTARIO BRANCH

6033 Shawson Drive, Unit 38, Mississauga, Ontario L5T 1H8

Application for Membership

Name: _____ Date of Birth: _____

Address: _____ Home Phone: _____

_____ Postal Code: _____

Name of Studio: _____

Director's Name: _____ Studio Phone: _____

Studio Address: _____ Studio Fax: _____

_____ Postal Code: _____

Disciplines taught by applicant: _____

Number of Years teaching in discipline applied for: _____

Other Organizations Memberships (provide copies of diplomas) _____

PLEASE MARK CLEARLY the discipline and level in which you wish to be examined:

FELLOWSHIP _____ FULL MEMBER _____ ASSOCIATE MEMBER _____

Ballroom Division: Latin _____ Standard _____ American: Smooth _____ Rhythm _____

Ballet Division: _____ Stage Division: Tap _____ Jazz _____ Acro _____ Baton _____

International Folk Dance Division: _____ National: _____ Scottish Dance Arts Division: _____

Please have this application SIGNED by TWO FULL MEMBERS of C.D.T.A., who recommend your application for membership and print MEMBER'S name below signature.

Signature: _____ Signature: _____

Print Name: _____ Print Name: _____

Please return completed application form along with the appropriate fees to the office.

FEEES:	Yearly Membership Fee	\$ 90.00 (or \$45.00 ½ year) *
	Application Fee	\$ 50.00
	Administration Fee	\$ 50.00 per examination
	Associate Membership Fee	\$125.00 per examination
	Full Membership Fee	\$175.00 per examination
	Fellowship Membership Fee	\$225.00 per examination

Ballet Examination	\$ 40.00 Pianist fee
Syllabus (Tap/Stage)	\$ 75.00 Syllabus requirements for Associate Membership **
	\$100.00 Syllabus requirements for Full Membership **
Syllabus (Ballet)	\$75.00 each Junior, Senior, Majors**

* Will be reimbursed if examination is not passed successfully.

** Syllabus is available after all fees have been paid.

Application and Administration fee is applied to all new applicants or members applying to a new division.

Application fee is not applied to a member who is already a division member. i.e. Full jazz member applies for tap examination.

An entrance examination must be taken within one year or a new application, with fee, must be filed.

Candidates requesting cancellation of member examinations must do so at least three (3) weeks prior to scheduled examinations or forfeit their fees. Scheduled candidates that fail to attend at the appointed time also forfeit their fees. In extenuating medical circumstances, a doctor's certificate is to be forwarded to the office manager within one week of scheduled examination to either receive a refund or have fees held until next scheduled examinations.

Upon acceptance into the Association, I hereby agree to abide by the rules and regulations as set out in the C.D.T.A. Constitution and By Laws and agree to abide by the conditions of any agreements entered into by the Association on behalf of its members.

DATE: _____ APPLICANT'S SIGNATURE: _____

Revised Jan/08

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CODE OF ETHICS AGREEMENT

Upon acceptance into the Association, I hereby agree to abide by the Code of Ethics, Rules and Regulations as set out in the C.D.T.A. Constitution and By Laws.

SECTION ONE - Canadian Dance Teachers Association Constitution and By-Laws Ontario Branch.

(a) Professional Conduct

It is unethical for a member of the Branch to make negative or disparaging remarks about any other member with regard to the other member's competence or conduct in any dance related activity. Since the objectives of the Association are to promote friendship amongst dance teachers and encourage and maintain a high standard of business ethics, this kind of unethical behaviour is not acceptable and is cause for suspension or termination of membership in the Branch, by the Ontario Branch Executive Committee.

If a member has concerns regarding another member's conduct or actions with respect to dance activities, a written complaint should be provided to the Ontario Branch Executive Committee who will deal with the matter.

(b) Solicitation of Pupils

(i) Direct solicitation: it is considered unethical for a teacher to approach in any manner the pupil, pupils or employees from any other teacher, and, for any reason whatsoever induce them to join his/her school.

(ii) Indirect solicitation: it is equally unethical for a teacher to adopt an indirect manner of appropriating pupils from another school, e.g. By adverse criticism against other teachers methods, free coaching, or by citing the advantages to be gained by the pupils from the change.

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(c) The Fair Distribution of Dance Schools and Instructors

In the event of a teacher or an assistant teacher leaving an establishment in order to teach elsewhere (either establishing a new school or entering another established school) it would be unethical for that teacher to do so unless the school or location in question were outside at least a five (5) kilometer radius from the former establishment unless permission, in writing, had first been obtained from the principal of the school where the teacher taught or was an assistant. The effective distance referred to above, if necessary, can be decided by the executive of the Branch.

There must be no attempt, prior to or following departure, to create dissatisfaction amongst the pupils of the original school in order to encourage them to leave with the teacher, and attend his or her new classes.

(d) False Advertisement

It is unethical:

- (i) To make false and extravagant claims designed to deceive the uninitiated, e.g. "Miss X, dance instructor, can turn you into a ballerina in ten days".
- (ii) To use any title, description or designatory letters to which he or she is not entitled. e.g. If you have a diploma as a teacher of ballroom dancing, your advertisement should not be arranged so that it appears you have credentials for teaching ballet too, when this is not the case.
- (iii) A teacher should not publish or cause to be published any promotional material, notice, newspaper, advertisement or any other matter likely to damage the standard of the profession or make any disparaging references to, or disparaging comparisons with the services of others.
- (iv) A teacher must ensure that his or her school is capable of providing any services claimed in promotion by employing teaching staff with experience and qualifications appropriate to the levels and techniques to be taught. Student teachers will be trained and supervised to ensure maintenance of the Association's teaching standards.

Eligibility for membership in the Association requires compliance with the Code of Ethics as set out above. I have reviewed these regulations as outlined and I hereby agree to comply.

Signature: _____ **Date:** _____